

Position Description

Campus Groundskeeper

St. Paul Lutheran Church, Davenport, Iowa

Individual: _____

Employment: Part-time
20 hrs/week (April 1 – October 31)

Reports to: Operations Director

Position Objective: Oversee and maintain the 5-acre grounds of the St. Paul campus as a beautiful place of welcome and community use.

Core Competencies: Willingness to work in a variety of weather conditions
Basic lawn and gardening knowledge
Plant knowledge

Essential Responsibilities:

Provide all outside lawn care, mowing, and minor landscaping
(e.g. trimming of shrubs)
Coordinate volunteer mowers as appropriate
Coordinate with building supervisor about machinery maintenance needs
Manage weed control, fertilizer, basic landscaping of the Memorial Garden,
parking lot green spaces, watering, mulch, rock, seeding, and mowing
Pick-up litter and trash
Perform light repairs or undertake modest projects inside the building
on occasion, as needed
Perform light maintenance or repair on some exterior elements of the
buildings or parking lots (e.g. drainage, patching, painting, etc.),
if those skills are a given
Assist with watering of the church's community gardens
Make occasional trips for gas, compost delivery, or lawn/garden materials.

Desired Characteristics:

Self-motivated
Strong work ethic
Communicates well
Dependable
Well-organized
Team player
Interested in and supportive of volunteers
Positive attitude